



श्री चित्रा तिरुनाल आयुर्विज्ञान और प्रौद्योगिकी संस्थान, त्रिवेंद्रम - 695 011, केरल, भारत  
SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY  
TRIVANDRUM - 695 011, KERALA, INDIA  
(एक राष्ट्रीय महत्व का संस्थान, विज्ञान एवं प्रौद्योगिकी विभाग, भारत सरकार)  
(An Institution of National Importance, Department of Science and Technology, Government of India)  
टेलीफोन नं.: Telephone No.: 0471-2443152 फैक्स Fax: 0471-2446433, 2550725  
ई मेल E-mail: sct@scimst.ac.in वेबसाइट Website: www.scimst.ac.in

No. P&A.I/39/SCTIMST/2020

01.07.2020  
Dated: 25.06.2020

**CIRCULAR**

**Amendment to the General Transfer Policy Guidelines**

- Ref: 1. General Transfer Policy No. Dir/SCTIMST/GTP/2010 dated 29.05.2010.  
2. Circular No. P&A.I/36/SCTIMST/3026 dated 18.10.2016  
3. Amendment to the General Transfer Policy Guidelines No. Per.&Admn./39/SCTIMST/2012 dated 09.11.2012.  
4. Note dated 22.06.2020 and approval of the competent Authority therein.

As per the existing Institute policy, the due date for implementing the General Transfer & Placement on promotion falls on the same date. This has created administrative inconvenience as the placement on promotion would not come under the purview of General Transfer. Hence, in addition to the general transfer, due on 1<sup>st</sup> July every year, all selected candidates through promotion may have to be transferred immediately after their promotion. In order to ensure the smooth functioning of the various divisions in the Institute, the General Transfer Policy Guidelines stands amended to the following extend:

1. The general transfer of the staff stands postponed by one month to 1<sup>st</sup> August instead of 1<sup>st</sup> July after taking into account the exigency in various divisions after implementing the promotions (VOP) on 1<sup>st</sup> July of every year.
2. The transfer committee, if necessary, may have an interim meeting to consider postings/transfers against the retirement vacancies expected for the year.

All other conditions will remain the same.

**DIRECTOR**

To

Notice Boards (Hospital Wing/AMCHSS/BMT Wing)/ Website

Copy to:

Head, BMT Wing/Medical Supdt./All HoDs/AO Gr.I/ Nursing Supdt./ Exe. Secretary to Director-cum-E.C.Co-ord/AO (Hospital Wing/BMT Wing)