



DIVISION OF ACADEMIC AFFAIRS

Request to Conduct PhD Viva Voce

1. Name of PhD Research Scholar :
2. Register No. :
3. Student Code :
4. Name of the Guide :
5. Approved Thesis Title :

To

**The Associate Dean (PhD Program)
Division of Academic Affairs**

Dear Sir / Madam

My student has completed all the mandatory requirements prior to the conduct of **PhD Final Viva**. Details of the papers published and the conferences attended (with paper/oral/poster presentation) by him/her are given below (copies *attached*). I also certify that the work reported in the above was done by him/her during his/her tenure as a research scholar under my supervision. I request you to do the needful to conduct the PhD Final Viva-voce of my student.

- A. **Details of the papers published as 1st Author** (name of the authors, title of the paper, name of the journal, volume, page numbers, year, and impact factor of the journal) (copies of relevant pages attached).
- B. **Details of conferences attended with paper/oral/poster presentation** (name of the authors, title of the paper, name of the conference, date, venue and year (copies attached)).

Date:

Signature of the guide

DY. REGISTRAR

REGISTRAR

ASSOCIATE DEAN
(PHD PROGRAM)

Guide→DR→Registrar→Associate Dean (PhD Program) →DR