

PROSPECTUS

ACADEMIC PROGRAM

MPH & DPH

JULY SESSION – 2019



**SREE CHITRA TIRUNAL
INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY,
TRIVANDRUM**

Thiruvananthapuram- 695011, Kerala, India

(An Institute of National Importance under Govt. of India)

www.sctimst.ac.in

**SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES AND TECHNOLOGY,
TRIVANDRUM
Thiruvananthapuram- 695011, Kerala, India**

No. SCTIMST/DAA/MPH&DPH-Admn/19

Date: 01-03-2019

ADMISSION NOTIFICATION—MPH and DPH COURSE (JULY 2019 SESSION)

Applications are invited for admission to Master of Public Health (MPH) Degree and Diploma in Public Health (DPH) course at ACHUTHA MENON CENTRE FOR HEALTH SCIENCE STUDIES (AMCHSS).

INTRODUCTION

AMCHSS, the Public Health and Health Sciences Wing of Sree Chitra Tirunal Institute for Medical Sciences and Technology is devoted to Public Health, and Social Sciences in relation to health care and development. It started the Master of Public Health (MPH) Program in January 1997, PhD Program in 2003 and Diploma in Public Health (DPH) in 2005. Central to its mission are: 1) Educating students to assume leadership roles in public health policy and practice; 2) Advancing knowledge of the social, biological, economic and behavioral dimensions of health and to perform costing, cost-efficiency, and epidemiological studies and policy analysis; and 3) To provide technical expertise and consultancy service on public health issues to the public, NGO and the private sector. The Ministry of Health and Family Welfare, Govt. of India has accepted this centre as a 'Centre of Excellence for Public Health Training'.

1. MASTER OF PUBLIC HEALTH (MPH)

The objectives of the Master of Public Health program are:

1. To provide a broad understanding of the core areas of public health and related disciplines.
2. To develop through a field-intense practical training program the ability to identify a health problem and conceptualize the related research questions, design a community-based study to investigate the problem, collect relevant data from the field, analyze the data and present the findings in a policy or scientific context.
3. To help acquire knowledge and skills to analyze health situations and help devise appropriate policies and programs in a cost-effective manner.
4. To inculcate interdisciplinary approach to problem solving skills in public health.

Duration

This is a 24-month full time residential program commencing on the 1st of July every year.

Minimum Educational Qualifications for Admission

Medical graduates (MBBS), Dental graduates (BDS), Graduates of AYUSH [Bachelor of Ayurvedic Medicine and Surgery (BAMS), Bachelor of Naturopathy & Yogic Sciences (BNYS), Bachelor of Unani Medicine & Surgery (BUMS), Bachelor of Siddha Medicine and Surgery (BSMS), Bachelor of Homeopathic Medicine and Surgery (BHMS)], BTech or BE (Any Branch) and graduates of four-year degree programs in Veterinary Sciences, Nursing sciences, Physiotherapy, Occupational Therapy, Pharmacy, or students with a postgraduate degree in Statistics/Biostatistics, Demography, Population

Studies, Nutrition, Sociology, Economics, Psychology, Anthropology, Social Work, Management or Law may apply. Work experience in a health-related field is desirable.

Number of seats : Total 25 (Open - 13, SC/ST - 5 and OBC - 7)

Age

40 years as on 1st July 2019. Age relaxation may be given as per Government of India policy and in exceptional cases.

Method of selection

Indian students

Prospective candidates will be evaluated on the basis of educational qualifications, professional experience relevant to the field of public health, written test (multiple choice questions) and interview.

Overseas students

Selection will be based on educational qualifications, professional experience, assessments made by the sponsoring organizations and a telephonic interview. Applicants are required to submit two reference letters in sealed envelopes from experts working in the field of public health at the time of admission. Overseas candidates have to provide certification for proficiency in English.

Entrance Exam Centres

- 1. Thiruvananthapuram**
- 2. Hyderabad**
- 3. Pune**

A candidate needs to indicate the order of their preference for all exam centres. A centre may be cancelled and reassigned if there are less than 10 candidates for that centre.

Institute scholarship for MPH students

Five scholarships will be given every year for the top five students on the basis of their performance in the entrance exam. The top three will be given total fee waiver and a monthly stipend of Rs. 5000, and the next two students will be given total fee waiver only. The stipend will be continued subject to performance in the program.

Bond

A bond needs to be executed in the specific format (Annexure 1) by the students who are availing stipend & fee waiver and also students who are availing only fee waiver.

Fee Structure

See Table 1

Accommodation

Only limited numbers of hostel rooms are available for students of the MPH program. Preference will be given to candidates from outside the state. Many students may have to find their own accommodation.

2. DIPLOMA IN PUBLIC HEALTH (DPH)

This is envisaged to provide capacity building in public health for doctors working with various State or Central Government Departments or Agencies. MBBS doctors working with Government Agencies and having at least three years of work experience are considered for the course.

Duration : 1 Year (July 2019 to June 2020)

Minimum Experience required: 3 years in Government service after MBBS

Age Limit: Up to 50 years as on 01-07-2019

Maximum Number of seats: 10 (Open - 5, SC/ST - 2, OBC - 3)

Selection: If there are more than 10 applications, selection will be based on the performance in written test (multiple choice questions) and interview.

Venue for written test and/interview

- SCTIMST-AMCHSS, Medical College PO, Thiruvananthapuram -695 011.

Medium of Instruction: English

Fee Structure: (See Table 1)

Accommodation

Candidates selected for admission may find their own accommodation.

COMMON FACILITIES FOR MPH & DPH STUDENTS

Computer Lab: MPH & DPH students have access to a state-of-the-art computer laboratory equipped with e-mail and internet facilities.

Equipment for Class Presentations: Video projector (LCD), Over Head Projector (OHP) and slide projector are available.

Library: There is a good professional research and reference library with a substantial collection of books and journals on Public Health.

Table 1:**FEE STRUCTURE FOR MPH and DPH**

<i>Particulars</i>	<i>MPH</i>	<i>DPH</i>
Application Fee	Rs. 1,000 (Rs. 800for SC/ST candidates)	Rs. 1,000 (Rs. 800 for SC/ST candidates)
Admission Fee	Rs. 1,000	Rs. 1,000
Tuition Fee	Rs. 1,10,000 (for 2 years –Non-sponsored independent students) Rs. 2,00,000(for 2years-sponsored students) US\$6000(for 2years-Overseas students)	
Course Fee		Rs. 2,00,000
Caution Deposit	Rs. 10,000	Rs. 10,000
Examination Fee	Rs. 1,000	
Identity Card	Rs.220	Rs.220
Library	Rs.500	Rs.500
Student Welfare Fund	Rs. 500	Rs. 500
Certificates	Rs. 1,000	Rs. 500
Hostel Fee	Rs. 20,000 per year	

The course fee includes registration fee, examination fee, tuition fee, library fee and charges for computer lab.

The course fee does not include the cost of books, stationery, field trips, dissertation and so on.

Fee once paid will not be refunded. Fees are subject to periodic revision.

GENERAL INFORMATION

The application has to be submitted online through our Website: www.sctimst.ac.in. The payment is to be done online only. Any fee paid once will not be refunded.

For prospectus please visit our Website: www.sctimst.ac.in.

APPLICATION PROCEDURE

Application form and application fee to be submitted through ONLINE MODE ONLY (Our website: www.sctimst.ac.in).

All bank charges to be borne by the applicant.

Application Fee (In Rupees)

MPH/DPH : Rs.1000 (Rs. 800 for SC/ST candidates)

It is mandatory to *submit the print out of filled application form (duly signed), Original certificates to prove age, qualification and experience* at the time of entrance examination/Interview along with *self-attested copies* of the following documents:

- a. Online Payment Receipt.
- b. Document to prove age.
- c. Caste certificate for SC/ST/OBC (Non-Creamy Layer) candidates (issued by Revenue authorities not below the rank of Tahsildar).
- d. 'No Objection Certificate' in the case of employed/sponsored applicants.
- e. Certificates to prove academic qualifications.
- f. Certificate to prove experience.
- g. Registration Certificate: For Medical/Nursing graduates.

INSTRUCTIONS

1. Online application can be filled from 01.03.2019 to 31.03.2019 05.00 PM.
2. For online application, please visit www.sctimst.ac.in (<https://www.sctimst.ac.in/Academic%20and%20Research/Academic/Admissions/>) and registration can be completed by selecting Registration / Login facility. After login fill the application and pay the prescribed fee through debit/credit card/net banking.
3. No candidate should register more than one application. Duplicate applications from any applicant will result in cancellation of all such applications. No intimation regarding such cancellations will be provided.
4. Candidate should fill in the online application with utmost care and follow the instructions.
5. It is the responsibility of the candidate to ensure that correct details are filled in the online application form. SCTIMST will not be responsible for any incorrect information/cancellation of candidature/loss or lack of communication etc., due to incorrectly filled online application form.
6. Candidate must ensure that no column is left blank and complete the filling of the application form in one go.
7. Candidates are also provided with a "Login" facility after successful submission of their application and can take print out of the same by entering the Email Id and password created.
8. If you are an employee of a State or Central Government or Public Sector Undertaking, No objection certificate should be obtained from the employer prior to the submission of online application and to be produced at the time of entrance examination / Interview.
9. No intimation will be sent to candidates not called for Entrance Examination or not selected and no correspondence on this subject will be entertained.
10. The rules are subject to change in accordance with decisions of the Institute taken from time to time.
11. All the correspondence will be through the registered email/mobile phone/online application portal.

12. The screening committee appointed by the Institute reserves the right to accept/reject an application.

Check list of documents to be uploaded at the time of online application (Photograph in jpeg format and all other documents in pdf format)

1. Photograph - passport size photograph [35 mm x 45 mm (150kb max) - in jpeg image.
2. Document to prove age
3. Caste certificate for SC/ST/OBC (Non-creamy layer) issued by revenue authorities not below the rank of a Tahsildar (Valid as per Govt of India norms).
4. "No Objection Certificate" in case employed
5. Certificates to prove academic qualifications and achievements (in a single pdf file).
6. Registration Certificate: Medical (MBBS/MD/MS/DNB)/Nursing

HALL TICKET/CALL LETTER

Candidates eligible for the entrance examination can download the Hall Ticket / Call letter ten days prior to the scheduled date for entrance examination from our website www.sctimst.ac.in. Please bring this card for entering into the examination hall.

Important Dates at a Glance

Admission Notification	: 1 st March, 2019
Availability of online application	: 01.03.2019 to 31.03.2019 05:00 PM
Downloading admit cards	: 24 th April 2019 (Admit card can be downloaded from our website only)
Date of Written test	: 4 th May 2019 (Reporting time 08.30 AM)
Date of interview	: 4 th May 2019 (11.30 AM onwards.)
Commencement of the Course	: 1 st July 2019

For More Information

The Deputy Registrar,
Division of Academic Affairs,
Sree Chitra Tirunal Institute for Medical Sciences and Technology, Thiruvananthapuram -695011,
Kerala, India.
Contact telephone Nos.: (0471) 2524269, 2524289 and 2524649.
Email: regoffice@sctimst.ac.in

ANTI RAGGING AFFIDAVIT

*Ragging in all its forms is prohibited in the Institute.
All candidates admitted will have to submit an antiragging affidavit.*

DISCLAIMER

While every effort has been made to ensure the accuracy of this information at the time of publication, addition, updates, alterations and changes in circumstances may occur between the time of publication and the time the user views the information. The Institute advises users to verify the accuracy and completeness of the information with the Academic Division in case of any doubt (0471-2524269).

DIRECTOR

BOND

(Bond to be signed by the students selected for MPH program and availing stipend/fee waiver at Sree Chitra Tirunal Institute for Medical Sciences and Technology (hereinafter referred to as SCTIMST), Thiruvananthapuram and his/her surety for academic performances)

This Bond is made on this theday of.....by
Mr./Ms..... residing at
(FullAddress).....

.....

(Hereinafter called the 'Student')

And

Mr./Ms.....Aged.....residing at (Full address)
.....
.....

(Hereinafter called the 'First Surety')

And

Mr./Ms.....Aged.....residing at (Full address)
.....
.....

(Hereinafter called the 'Second Surety')

In favour of the Director, SCTIMST at Thiruvananthapuram

(Hereinafter called the 'Director')

The expressions 'Student' and 'Surety' in this Bond shall include, unless the context otherwise requires, his/her heirs, executors, administrators and legal representatives and the expression 'Director' in this Bond shall include his successors-in-office and representatives in interest. It binds the Student and Sureties. The liabilities of the student and sureties shall be jointly and severally.

WHEREAS

- (i) The Sree Chitra Tirunal Institute for Medical Sciences and Technology (SCTIMST) is an Institution of National Importance under the Department of Science and Technology, Govt. of India. The institute has the status of a university and offers excellent research and training facilities. It has three wings: a Tertiary referral super specialty hospital, a Biomedical technology wing and the Achutha Menon Centre for Health Science Studies. SCTIMST focuses on high quality, advanced treatment of cardiac and neurological

disorders, indigenous development of technologies for biomedical devices and materials and public health training and research.

- (ii) SCTIMST runs two year Master of Public Health (MPH) course (hereinafter called the "Courses") and subject to prescribed academic performance level, a certain percentage of students will be given stipend and/or fee waiver by the Institute.
- (iii) The student named Mr./Ms.....son/daughter ofhas been admitted for the course.....in SCTIMST during the academic year.....and he/she is eligible for stipend and /or fee waiver.
- (iv) The Student and Sureties are required to furnish a Bond in favor of Director, SCTIMST binding that the Student shall diligently complete the Course.

Now in consideration of Director, SCTIMST granting the Student the admission to the said Course, we the Student and the Sureties do hereby jointly and severally undertake and promise to pay to Director, SCTIMST the sums mentioned herein below and in default thereof to pay interest per annum calculated at the Prime Lending Rate plus 3 percent for the time the amounts remain unpaid.

The condition of the Bond is that if the student successfully completes the Course, the Bond shall become void; otherwise it shall be fully operative.

Other conditions of the Bond are as under:

- 1) The Student shall undergo the Course and satisfy the attendance requirements as prescribed by the rules of SCTIMT and shall not absent without prior permission from appropriate authorities of the SCTIMST and that the Student, during the study at SCTIMST, shall follow the prescribed rules, regulations, guidelines and other instructions as may be laid down by SCTIMST from time to time.
- 2) The Institute provides education to the students and expends its resources and funds in such process. In the event of any Student having to be prematurely removed from its rolls, the Institute sustains pecuniary loss. It is hereby agreed that if the Student commits any of the acts mentioned below and as a result the Institute is constrained to remove the Student from taking part in the course, the Student and the Sureties promise to pay to the Director, SCTIMST (as representing the Institute) an amount of RUPEES TWO LAKHS AND FIFTY THOUSAND only. The Student and the Sureties agree that the said amount embodies and represents a pre-estimate of the quantum of loss sustained by the Institute on account of the removal of the student for any of the reasons mentioned below:

ACTS WARRANTING REMOVAL OF THE STUDENT

- (a) Unsatisfactory disciplinary conduct during the course at SCTIMST.
- (b) Furnishing willfully or knowingly false/fake particulars for admission to SCTIMST.
- 3) The decision of the Director, SCTIMST shall be final as to whether any Student comes within the ambit of condition [2 (a) or 2(b)] above.
- 4) In the event the Student withdraws from SCTIMST without completing the course, the Student and the Surety shall pay to the Director the full bond amount or such part thereof as

may be determined by the Director at his/her discretion granted by SCTIMST during the course.

- 5) In the event the Student, while studying at SCTIMST, fails to secure a minimum grade of B⁺, in all subject in the first year, the Student will not be paid Stipend for the succeeding year. However the student has to remit the pre-notified fee (for re-examination, students amenities fee, Hotel charges for one year, establishment charges) to continue the studies.
- 6) In the event of any violation as above necessitating recovery of any amount from the Student and/ or surety, the Director, SCTIMST will be at liberty to recover such amount or the loss assessed from any one or all of the above parties and their assets both movable and immovable.
- 7) The Student and Surety are fully convinced of these matters and agreed the terms of this bond with free will and consent.
- 8) It is agreed that in the event of any dispute as to any matters which form the subject-matter of this Bond including any question as to the interpretation of any term in the Bond or as to its effect, meaning or otherwise except as to matters for which specific provision has been made in this Bond, the same shall be referred to arbitration under the provisions of the Arbitration & Conciliation Act 1996. The venue of arbitration shall be at Thiruvananthapuram in the State of Kerala. Only the courts at Thiruvananthapuram (and no other court) shall have exclusive jurisdiction in respect of any matters relating to such arbitration.

IN WITNESS THEREOF the Student, the Sureties have set their respective hands on the
Day of 2019

Signature of Student

Surety 1

Surety 2

Forwarded to Director by Dean:

Accepted: Director